

Dear

It has been an absolute pleasure putting together this fantastic itinerary for you.

As requested the accommodation I have recommended has an average 3.5 - 4-star rating and are located in Manhattan with two in the Times Square area.

At the time this report was prepared these hotels still had room availability. The prices quoted are for a standard room, unless otherwise stated and there is a selection of rooms and packages for you to choose from. Upon booking the hotels know that you are on your honeymoon.

Please thoroughly check your attached itinerary and let me know if you require any changes as per our terms and conditions.

Thank you for choosing Travel Charm to plan your fabulous holiday. I wish you all the best and wish you safe and happy travels

Kind Regards

Cindy  
Travel Charm

### NEW YORK ITINERARY SUMMARY

LENGTH OF STAY: 5 Nights  
PROPOSED TRAVEL DATE: 23 September 2013  
NO. OF PEOPLE TRAVELLING: 2

INCLUDED IN ITINERARY:

- Hotels
- Activities
- Transport/Transfer
- Destination Information
- Planned Daily Schedule
- Booking To Do List - I would hate for you to miss anything!

### NEW YORK

DESTINATION 1

#### TRAVEL

Depart from **JFK Airport** to **Your Manhattan Hotel**

Travel by **Train | Car | Flight | Private Transfer**

Details As per our conversation you would like to take a Taxi from JFK Airport to your Manhattan hotel. This will be a flat rate of \$52 USD (plus tolls). I would also include a tip of around 15%.

#### HOTEL RECOMMENDATIONS

Hotel **The Library Hotel**

Address **299 Madison Ave at 41st St, Entrance on 41st Street**

Contact **www.libraryhotel.com**

Cost **Average \$522 AUD per night**

Includes a Continental Breakfast.  
The hotel has a lovely rooftop bar with a quirky style.  
There is also a restaurant, The Madison & Vine.

NEW YORK

DESTINATION 1

Hotel The Hotel Elysee

Address East 54th Street between Park and Madison Avenues

Contact [www.elyseehotel.com](http://www.elyseehotel.com)

Cost Average \$540 AUD per night

Includes a Continental Breakfast.

Complimentary wine & hors d'oeuvres every evening from 5 pm - 8 pm.

This hotel has different packages including a Romance Package or Picnic in the Park.

Hotel The Hotel Beacon

Address 2130 Broadway

Contact [www.beaconhotel.com](http://www.beaconhotel.com)

Cost Average \$310 AUD per night

Includes a Kitchenette..

Breakfast packages available at the Viand Cafe next door.

This price is for a one bedroom suite.

[View Hotel Location Map](#)

### ACTIVITIES

#### Shopping Outlets

Company Century 21

Contact [Click Here](#)

Details 22 Cortlandt Street, New York  
Mon-Wed 7.45 am – 9 pm, Thu-Fri 7.45 am – 9.30 pm, Sat 10 am -  
9 pm, Sun 11 am – 8 pm

Company Woodbury Common Premium Outlets

Contact [Click Here](#)

Details 498 Red Apple Court, Central Valley, NY  
DAILY DEPARTURES: Gray Line Visitors Center (777 8th Avenue): 8:59 am, 9:29 am,  
10:44 am. Rockefeller Plaza at 49th Street: 8:30am, 9:00am, 10:20am. Cost of tour – see  
[Gray Line Tours](#)

Company The Best of Brooklyn Sightseeing, Food & Culture Tour

Contact [Click Here](#)

Details Departing from West Village – meeting details sent upon booking  
\$138 AUD (approx.) each

Company Bike the Big Apple

Contact [Click Here](#)

Details A huge variety of tours available. Starting from \$103 AUD (approx.) each

Company 9/11 Memorial

Contact [Click Here](#)

Details Enter the 9/11 Memorial at the intersection of Albany and Greenwich Streets (1 Albany St), Passes need to be organized prior to visit. Do not arrive more than 30 min prior to scheduled time. Photo id may be required. Small bags only allowed.

Company Top of the Rock

Contact [Click Here](#)

Details 30 Rockefeller Plaza New York (entrance on 50th Street between 5th & 6th Ave). \$30 AUD (approx.) each.

Company City Rover Walks

Contact [Click Here](#)

Details Good selection of tours available. I personally recommend these tours. \$43 AUD (approx.) each.

Company City Sights Bus Tours Double Decker Bus Tour – Hop on Hop off Bus

Contact [Click Here](#)

Details 48 hr All loops tour – online ticket \$60 AUD (approx.) per person.

### DESTINATION INFORMATION

#### LOCATION

All the accommodation I have suggested is located in the Midtown/Theatre District area or Upper West Side next to the Beacon Theatre, making walking to major attractions easy.

#### ACTIVITIES

You will be close to Times Square where the hop on off buses departs, Broadway ticket booth plus more.

The suggested activities are only a selection of what's available in New York and based on our discussions about your preferences.

I can also recommend the following:

[MoMA](#), [Metropolitan Museum of Art](#), [Guggenheim](#), and the [Apollo Theatre](#) in Harlem.

I did not include the Statue of Liberty cruise in your daily schedule as [Ellis Island](#) is closed for repair at the moment, and the ticket available is for monument access only. The link has been included so that you can look at other options if you like.

#### NIGHTLIFE

All these hotels are conveniently located near a good variety of restaurants, bars and nightlife.

### ACCOMMODATION

I would suggest booking your accommodation as soon as possible as your travel dates are a popular time to visit New York.

### GETTING AROUND

Getting around Manhattan is easy. Subway passes can be bought at the larger subway stations and are fairly easy to navigate. You can utilise the Hop on Hop off bus for the first 48 hours to orientate yourself.

### WEATHER

At this time of the year, you can expect temperatures of 16°C to 23°C. Bring summer clothes with an extra layer or two. The evenings can be quite cool.

### HELPFUL INFORMATION

#### VISA

You will need to organise your Travel Authorisation - you can do this by following this link - [esta.cbp.dhs.gov](https://esta.cbp.dhs.gov).

#### PASSPORT

Ensure your passport has at least six months validity.

#### ADDITIONAL EXPENSES

You may incur additional costs on accommodation – taxes and services. When booking you can inquire about these and budget accordingly. You may also pay sales tax on some purchases in the States.

#### TIPPING

While tipping is not mandatory in the United States, it is expected in some circumstances for service. Suggested tips: \$1-5 for skycaps, bellhops, doormen, and parking valets, \$2-5 per night for housekeeping, \$5-10 for concierge (only if they arranged tickets or reservations). For waiters at sit-down restaurants, bartenders, taxi drivers, tour guides the tip should be calculated as a percentage of your total bill as follows: 10% usually means you are very unhappy, 15% usually means all was ok, 20% for excellent, 25% for outstanding. 15% and over is considered "normal". Ignore sales tax when calculating tips.



### TRANSFERS

Don't forget to organise transfers to and from the airport in Australia.

### HEALTH & SAFETY

We recommended you organise Travel Insurance for your safety and peace of mind. We never travel without it.

The Australian Department of Foreign Affairs and Trade issues travel advisory notices on a broad range of countries, concerning health, security and other issues, and these advisory notices may include countries in your itinerary. Please visit [www.dfat.gov.au](http://www.dfat.gov.au) prior to travelling for updated advice.

### IMPORTANT NOTICE

All prices, dates and other information contained within this itinerary are advisory only.

Accurate prices, availability and details need to be confirmed by you at the time of booking.

Travel Charm has exercised care in putting together this itinerary requested by you. It is important that you check all details of the itinerary to ensure that there have been no misunderstandings.

### PAYMENT

You will be notified of completion of your itinerary. Once final payment has been received you will be sent your Travel Itinerary Package. You will have 14 days to request any changes.

DAILY SCHEDULE

Your Daily Schedule has been completed based on your preferred activities and sites you indicated you wanted.

The Daily Schedule is of course, flexible and activities can be swapped around. Be aware that some tours only operate on certain days and we have taken that into consideration when creating the schedule. I have suggested alternative arrangements where I felt it may be needed.

With regard to the Statue of Liberty, I indicated previously in this package that at this time you are unable to visit the statue itself. if you want to see the Statue of Liberty from the water for free, may I suggest you jump aboard the Staten Island Ferry. No need to get off on Staten Island unless you want to but the ferry ride does give you a good view.

Following the Daily Schedule is a list of alternate activities that I thought would be of interest including links for you to follow.

### BOOKING CONFIRMATION LIST

#### PRIOR TO TRAVEL

- City Sights 48 hr Hop on Hop off Bus Pass - [Tickets here](#)  
Purchasing these tickets beforehand means you don't have to worry about it on your first day, particularly if you are feeling tired and jet lagged.
- City Rover Tour – Central Park Tour - [Tickets here](#)  
Don't risk your tour being booked out. These are popular tours and only operate on certain days of the week.
- Woodbury Common Shopping Outlets - [Tickets here](#) OR
- Brooklyn Food & Culture Tour - [Tickets here](#)
- Bike the Big Apple – Surprising Bronx tour - [Tickets here](#)

#### DURING TRIP

- 9/11 Memorial - Organise ticket prior to day you decide to visit - [Tickets here](#)
- Top of the Rock - [Tickets here](#)
- Purchase Broadway Show Ticket from Booth in Times Square - in morning for a Matinee Show or afternoon for an Evening Show that day.
- Empire State Building - [Tickets here](#)

### SUMMARY

I have had a wonderful time planning this trip for you. I love New York and would happily visit again and again.

Based on our meeting and the questionnaire you completed I have endeavoured to cover all requests for your upcoming trip.

Your itinerary is diverse and in your stay you will explore **Manhattan**, and different neighbourhoods on the Hop on Hop off bus, you will not only explore but taste your way around **Brooklyn** (I personally love this tour and Isaac is brilliant), you will find yourself in the **Bronx** on your bike tour, you will see a Broadway Show and discover the delights of **Central Park** on a walking tour.

AND to top it all off you have time to shop to your heart's delight, see all the major sites and there is free time built into your days to be flexible and make plans as they come up.

Thank you so much for the pleasure of putting together your trip to New York. If you love our itinerary so much and would like us to plan another one for you we would love to give you a gift of 25% off. I love nothing more than to get to know my clients well and in that way deliver unique and bespoke tours just for them.

Enjoy your time in New York.

Safe and Happy Travels

Cindy x

**DAY 1**

7.00 AM

8.00 AM

9.00 AM

10.00 AM

11.00 AM

12.00 PM

1.00 PM

2.00 PM

3.00 PM

4.00 PM

5.00 PM

6.00 PM

7.00 PM    Approx. Arrival (to be updated once flight details are confirmed)

8.00 PM    Approx. Check in to Hotel

9.00 PM    Dinner Suggestion - Upper West Side Fairway Market Café / Times Square TGIF for casual dinner

**DAY 2**

7.00 AM

8.00 AM

9.00 AM    Double Decker Hop on Hop off bus – 48-hour pass - Use bus to get around city

10.00 AM

11.00 AM

12.00 PM

1.00 PM

2.00 PM

3.00 PM    Buy Broadway Show tickets at Times Square booth

4.00 PM

5.00 PM

6.00 PM

7.00 PM    Approx. time of Broadway Show

8.00 PM

9.00 PM

**DAY 3**

7.00 AM

8.00 AM

9.00 AM Continue using 48 hours pass for Hop on Hop off bus

10.00 AM

11.00 AM Possibly see 9/11 Memorial, visit Century 21 outlet or visit an art gallery

12.00 PM

1.00 PM

2.00 PM

3.00 PM City Rover Tour – Central Park Tour

4.00 PM

5.00 PM

6.00 PM

7.00 PM Top of the Rock

8.00 PM

9.00 PM

**DAY 4**

7.00 AM

8.00 AM

9.00 AM Woodbury Common Shopping Outlets

10.00 AM

11.00 AM

12.00 PM

1.00 PM

2.00 PM

3.00 PM

4.00 PM

5.00 PM

6.00 PM

7.00 PM Empire State Building

8.00 PM

9.00 PM

## BONUS MATERIAL

Add a little bit of In the event you wish to extend your trip or add on other destinations we have included our Itinerary Template ready for you to complete AND our Travel Planners to assist with organising another trip.

The Pack includes:

- ITINERARY TEMPLATE
- BLANK DAILY SCHEDULE
- TRAVEL ORGANISER
- BUDGET PLANNER

# ITINERARY

[Placeholder for Destination 1]

DESTINATION 1

## TRAVEL

Depart from \_\_\_\_\_ to \_\_\_\_\_

Travel by \_\_\_\_\_ Train | Car | Flight | Private Transfer

Details

## STAY

Hotel/Accommodation

Address

Contact Details

Check in date

No. of Nights

Check out date

Time

[Placeholder for Day 1]

DAY 1

**TIME**

**ACTIVITY**

[Placeholder for Day 1 Activity Table]

Company

Contact

Details

TOUR/ACTIVITY



# ITINERARY

[Placeholder]

DAY 2

TIME	ACTIVITY
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Company

Contact

Details

TOUR/ACTIVITY

[Placeholder]

DAY 3

TIME	ACTIVITY
------	----------

Company

Contact

Details

TOUR/ACTIVITY

[Placeholder]

DAY 4

TIME	ACTIVITY
------	----------

Company

Contact

Details

TOUR/ACTIVITY

# ITINERARY

[Redacted]

DESTINATION 2

## TRAVEL

Depart from \_\_\_\_\_ to \_\_\_\_\_

Travel by \_\_\_\_\_ Train | Car | Flight | Private Transfer

Details

## STAY

Hotel/Accommodation

Address

Contact Details

Check in date \_\_\_\_\_ No. of Nights \_\_\_\_\_

Check out date \_\_\_\_\_ Time \_\_\_\_\_

[Redacted]

DAY 5

**TIME**

**ACTIVITY**

Company

Contact

Details

TOUR/ACTIVITY

# ITINERARY

[Placeholder]

DAY 6

TIME	ACTIVITY
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Company

Contact

Details

TOUR/ACTIVITY

[Placeholder]

DAY 7

TIME	ACTIVITY
------	----------

Company

Contact

Details

TOUR/ACTIVITY

[Placeholder]

DAY 8

TIME	ACTIVITY
------	----------

Company

Contact

Details

TOUR/ACTIVITY

**DAY**

7.00 AM  
8.00 AM  
9.00 AM  
10.00 AM  
11.00 AM  
12.00 PM  
1.00 PM  
2.00 PM  
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**DAY**

7.00 AM  
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9.00 PM

### DESTINATION

#### AIRPORT TRANSFERS

Date	Company	Details	Pick up Time	Pick up Place / Drop Off

#### FLIGHTS

Date	Company	Flight No.	Departure	Arrival

#### ACCOMMODATION

Date	Hotel / Accommodation	Contact Details	Location	Notes / Inclusions

#### ACTIVITIES

Date	Activity / Tour	Contact Details	Booked	Paid

### NOTES

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FLIGHTS

Date	Airline	Contact Details	Details	Cost	Total

AIRPORT TRANSFERS

Date	Company	Contact Details	Details	Cost	Total

ACCOMMODATION

Date	Hotel / Accommodation	Contact Details	Details	Cost per night	Total

ACTIVITIES

Date	Activity / Tour	Contact Details	Details	Cost

TRANSPORT

Date	Company / Service	Contact Details	Details	Cost

NOTES

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